

## Knox Community School Corporation Administrative Guidelines

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### 5112C - APPEAL FOR EARLY ENTRANCE TO KINDERGARTEN OR FIRST GRADE

Children of legal settlement who have not attained the age of five (5) by August 1st shall not be eligible for entrance into the kindergarten program nor shall a child who is not six (6) years old be eligible for entrance into first grade, unless the parents submit an appeal.

Such an appeal is to be submitted to the principal by no later than May 31st and shall include the following information:

- A. name of the child
- B. birthdate
- C. name and address of any kindergarten or preschool program the child has attended
- D. narrative history related to attendance at another kindergarten or preschool program
- E. record of a recent physical examination

Prior to making any decision on early entrance, the child will participate in a screening program which is based on the following criteria:

- A. **Superior** ratings on individual intellectual measures and no significant deviation in specific cognitive or perceptual areas.
- B. **Social maturity** at least equal to the child's advanced mental status and fifth (or sixth) year birth date.
- C. **Sound and well-developed personality** as judged by the examiner and from case history material obtained during the parent interview.
- D. **Physical characteristics** not likely to limit the child's participation in the program. Particular attention is directed to eye-hand coordination and manual dexterity.

If the appeal is approved, a meeting is to be held with the parents to inform them of the decision, to counsel them about their child's particular strengths and weaknesses, and to complete the enrollment procedures for entrance into the kindergarten (or first grade) program.

If the appeal is not approved, the principal is to contact the parents and explain the reasons why their child will not be eligible and to inform them of the enrollment procedures when their child meets the age requirements.

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